

DEFENSE CONTRACT MANAGEMENT AGENCY

Small Business Operations Center – Mentor Protégé Division
800 Central Ave, Suite 500
St. Petersburg, FL 33701-3622



May 31, 2013

Thomas Smith
Chief Technical Officer
Green and Sustainable Services, LLC
tsmith@grnserv.com

Dear Mr. Smith,

I am pleased to inform you that the Mentor-Protégé Credit Agreement (MPA) application between Chem-Aqua, Inc. and Green and Sustainable Services, LLC dated April 4, 2013 has been approved for participation in the Department of Defense (DoD) Mentor-Protégé Program. The period of performance for the Agreement is June 01, 2013 through May 31, 2016. This approval is for 36 months as identified in the Agreement. The Mentor (Chem-Aqua) is eligible to claim credit only for developmental assistance to Green and Sustainable Services (GSS) as reported on the Summary Subcontract Report every six months (April and October). Requests for any modifications or extensions to the MP Agreement are to be sent electronically to the DCMA Small Business Center Mentor-Protégé Division Chief for approval.

DFARS Appendix I details the Mentor and Protégé reporting requirements under the DoD Mentor-Protégé Program. In accordance with DFARS Appendix I-113, the DCMA Mentor-Protégé Division will perform annual performance reviews of all DoD Mentor-Protégé Agreements. A DCMA MP Program Manager will contact you within 10 days from the effective date of this letter to arrange a meeting in order to establish a Memorandum of Understanding (MOU) to ensure all parties understand the Mentor-Protégé Agreement requirements, eSRS Summary Subcontract Report and the DoD MP Semi-annual Reports. At the completion of the meeting, the MOU will be signed by an authorized representative from both MPA parties, the DCMA Program Manager and the MP Division Chief.

Your first DoD Semi-Annual report for the period of April 01, 2013 – September 31, 2013 is due by October 31, 2013. The protégé data is sent to the mentor. The mentor is responsible for submitting the SAR no later than October 31, 2013 to all parties. During the DCMA Kickoff meeting, all of the requirements will be discussed in detail.

For your convenience, I have attached samples of the DoD MP Semi-Annual Report, as well as our Protege Questionnaire format for your information.

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We look forward to working with you in maintaining the high standards and goals set forth in the Mentor-Protégé Program. Updates and corrections to any information should be forwarded electronically to the acting Mentor-Protégé Director, Ms. Cynthia Abarca at Cynthia.Abarca@dcma.mil until further notice.

Sincerely,

A handwritten signature in blue ink that reads "Cynthia Abarca". The signature is written in a cursive style.

CYNTHIA ABARCA
Acting Division Chief, Mentor Protégé Division
DCMA Small Business Operation Center
DCMA Mentor Protégé Group PH AQSCP
Phone: 727-258-9618